



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT  
JOINT FORCE HEADQUARTERS-COLORADO  
OFFICE OF THE ADJUTANT GENERAL  
6848 South Revere Parkway  
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 25-105

DATE: 08 Apr 25

CLOSING DATE: 15 Apr 25 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
SENIOR HUMAN RESOURCES SERGEANT, PARA 104 LINE 02, E7, 42A

APPOINTMENT FACTORS:            OFFICER()    WARRANT OFFICER()    ENLISTED(X)

LOCATION OF POSITION:

147 CS HSC BRIGADE SUP, 3324 LA PORTE AVENUE FORT COLLINS CO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E6 and E7.

AREA OF CONSIDERATION: This position is open to the grades of **E6 to E7**.

**INSTRUCTIONS FOR APPLYING:** The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 5 NCOERs (must submit memorandums for gaps in NCOERS).
3. NGB Form 23b, RPAM Statement (National Guard only).
4. Army - Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
5. Soldier Talent Profile (STP) dated within 3 months.
6. Copy of all DD214's / NGB 22's showing all prior service.
7. Individual Training Report (ITR) from DTMS showing passing ACFT and Height/Weight within the last six months
8. Security verification memo dated within the last 3 months
9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A MOS qualified.
2. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
3. Must possess a current Secret clearance.
4. PCS funds subject to availability.
5. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to [ng.co.coamg.list.agr@army.mil](mailto:ng.co.coamg.list.agr@army.mil).
6. IAW AR 600-8-19 Current AGR Soldiers must have 18 Months in their current assignment if they were promoted to be eligible to apply for the lateral assignment.

BRIEF JOB DESCRIPTION:

Tracks and manages personnel actions for over 300 Soldiers within the Battalion; provides leadership to 1 NCO and 2 junior enlisted Soldiers within S-1 section; manages the professional development and training within the S-1 section. manages daily operations of the S-1 section; provides guidance and aids the AO in developing effective and efficient personnel processes; liaison between the Brigade S-1 and companies in the personnel arena; manages Battalion Unit manning report; implements MTOE; acts as a technical expert on administrative and personnel matters; ensures completion of the personnel requirements.

SELECTING SUPERVISOR:

MAJ Zachary Thompson

CONTACT INFO:

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EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.

